



Central Union High School District
2022-2023 ANNUAL PARENT NOTIFICATION
STUDENT AND PARENT/GUARDIAN RIGHTS INFORMATION

Verbatim Wording Available

The California Education Code (EC) requires that parents and guardians of minor students be provided information regarding student and parent/guardian rights relating to certain activities. Further information regarding any section of the Education Code and the verbatim wording may be requested from any school administrator.

Please carefully read the rights and responsibilities below. After you have done so, please sign and return the enclosed acknowledgment to your student's school indicating that you have received and reviewed this information. (EC § 48982) The parent or guardian must submit to the school a signed acknowledgment of receipt of this notice.

EC § 215 – Suicide Prevention: School districts are required by California law to adopt a suicide prevention policy and provide age-appropriate suicide prevention education. Information regarding suicide prevention, includes resources for families and the district's Board Policy (BP) and Administrative Regulation (AR) 5141.52, can be found on the district's website.

EC § 220 – Discrimination: The District prohibits discrimination, harassment, intimidation, and bullying based on actual or perceived ancestry, age, color, disability, marital or parental status, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sex (sexual harassment), sexual orientation, immigration status or association with a person or a group with one of these actual or perceived characteristics. Complaints may be filed with the superintendent under the district's complaint procedure.

EC § 221.5 – Career Planning, Counseling: Students are provided with career counseling and information regarding careers. Academic and elective courses are conducted without regard to the sex of the students enrolled in such classes. Notification of parents or guardians of students shall be given in advance of any career counseling to invite them to participate in these counseling sessions.

EC §§ 221.51, 222, 222.5, 46015 – Pregnant and Parenting Pupils: Districts may not exclude nor deny any pupil from any educational program or activity on the basis of the pupil's pregnancy, childbirth, false pregnancy, termination of pregnancy, or recovery therefrom, and shall treat these conditions in the same manner and under the same policies as any other temporary disabling condition. A pregnant or parenting pupil is entitled to 8 weeks of parental leave, or additional leave if deemed medically necessary by the pupil's physician. During parental leave, absences shall be excused, and the pupil shall not be required to complete academic work or other school requirements. After return from parental leave, a pupil may resume the course of study in which he/she was previously enrolled, is entitled to make up work missed, and to take a fifth year of high school instruction if necessary to complete graduation requirements. A pupil may elect to attend an alternative education option instead of returning to the school in which he or she was enrolled prior to parental leave. Schools shall provide reasonable accommodations to a lactating pupil on a school campus to express breast milk, breast-feed an infant child, or address other needs related to breast-feeding. A pupil shall not incur an academic penalty as a result of his or her use of these accommodations.

EC § 230 – Parental, Marital Status: The Governing Board recognizes that early marriage; pregnancy or parenting may disrupt a student's education and increase the chance of a student dropping out of school. The Board therefore desires to support married, pregnant, and parenting students to continue their education, attain strong academic and parenting skills, and to promote the healthy development of their children. The District shall not discriminate against any student on the basis of the student's marital status, pregnancy, childbirth, false pregnancy, termination of pregnancy, or related recovery. Complaints may be filed with the superintendent under the district's complaint procedure.

EC § 231.5 – Sexual Harassment Policy: The District has a written policy regarding sexual harassment. This policy is part of any student orientation for new students, is included with mandated parental notifications, is posted, and is distributed to all employees. The Governing Board is committed to maintaining a safe school environment that is free from harassment and discrimination. The Board prohibits sexual harassment of students at school or at school-sponsored or school-related activities. The Board also prohibits retaliatory behavior or action against any person who reports, files a complaint or testifies about, or otherwise supports a complainant in alleging sexual harassment. The district's full sexual harassment complaint procedure, BP/AR 5145.7, may be found on the district's website.

EC § 234.1 – Safe Place to Learn Act: The district is committed to maintaining a learning and working environment that is free from discrimination, harassment, intimidation, and bullying, as defined in EC §48900(r), based on any actual or perceived characteristic protected

by EC §220. Any student who engages in bullying of anyone in or from the district may be subject to disciplinary action up to and including expulsion. The district's policies and process for filing a complaint should be publicized to pupils, parents, employees and agents of the governing board. The notice shall be in English and in the primary language of the recipient. For a copy of the district's anti-discrimination, anti-harassment, anti-intimidation, and anti-bullying policies or to report incidences of bullying please contact the district office. These policies shall be posted in schools and offices.

EC § 234.7 – Educational Equity Regardless of Immigration Status, Citizenship, or Religion: Children have a right to a free public education, regardless of immigration status, citizenship status, or religious beliefs. When enrolling a child, schools must accept a variety of documents from the student's parent to demonstrate proof of child's age or residency. No information about citizenship/immigration status or Social Security number is required to enroll in school. Parents have the option to provide a school with emergency contact information, including the information of secondary contacts, to identify a trusted adult guardian who can care for a minor student in the event the parent is detained or deported. Parents have the option to complete a Caregiver's Authorization Affidavit or a Petition for Appointment of Temporary Guardian of the Person, which may enable a trusted adult the authority to make educational and medical decisions for a minor student. Students have the right to report a hate crime or file a complaint to the school district if they are discriminated against, harassed, intimidated, or bullied on the basis of actual or perceived nationality, ethnicity, or immigration status.

The California Attorney General's website provides "know your rights" resources for immigrant students and family members online at <https://oag.ca.gov/immigrant/rights>.

EC § 17612 – Pesticides: The district is required to provide to the parents the name of all pesticide products expected to be applied at school facilities during the upcoming school year. Such notice will be provided at the beginning of the first semester and will include identification of the active ingredients in each pesticide, and the Internet address used to access information on pesticides developed by the Department of Pesticide Regulation. Parents and guardians have the right to register with the district if they wish to receive notification of individual pesticide applications at a particular school facility. The pesticide schedule is available here: [CUHSD Pesticide Schedule 22/23 including revision](#)

(Schedule for Pest Control)

EC § 32221.5 - Pupil Insurance for Athletic Teams: Requires school districts that elect to operate an interscholastic athletic team or teams to include a specified statement regarding no-cost or low-cost local, state, or federally sponsored health programs in offers of insurance coverage sent to athletic team members.

EC § 32210 - Disruption in Public School or Public Meeting: School districts may inform parents or guardians that any person who willfully disturbs any public school or public-school meeting is guilty of a misdemeanor and shall be punished by a fine of not more than five hundred dollars (\$500).

EC § 32255 et seq. – Use of Animals: A student with a moral objection to dissecting or otherwise harming or destroying animals, or any parts thereof, may choose an "alternative education project," in collaboration with the teacher, that requires comparable time and effort.

EC § 32280 et seq. – Comprehensive School Safety Plan: Each school has an adopted safety plan which includes policies against discrimination and harassment. Safety plans are available upon request at each school site. Each school is required to report on the status of its school safety plan, including a description of its key elements, in the annual school accountability report card (SARC). The planning committee is required to hold a public meeting to allow members of the public the opportunity to express an opinion about the school plan. The planning committee shall notify specified persons and entities in writing.

EC § 32289 – Notice of Compliance: A complaint of noncompliance with the school safety planning requirements may be filed with the State Department of Education under the Uniform Complaint Procedures (5 CCR 4600 et seq.).

EC § 32390 – Fingerprinting Program: Districts are authorized to offer fingerprinting programs for children enrolled in kindergarten or newly enrolled in the district. If the district has adopted such a program, you will be notified of procedures, applicable fee and your right to decline your child's participation upon your child's initial enrollment.

EC § 35178.4 – School Accreditation: The district is required to notify each parent or guardian of a pupil in a school that has lost its accreditation status and the potential consequences of the school's loss of status, in writing or by posting the information on the school district's or school's Internet Website, or by any combination of these methods.

EC § 35183 – Dress Code: The district is authorized to adopt a dress code that would prohibit the wearing of "gang-related clothing." The school district is also authorized to adopt a dress code policy that would require students to wear a school-wide uniform. Notice of the adoption of a district dress code policy that requires uniforms will be given to parents at least six months prior to such adoption along with notice of the availability of resources to assist economically disadvantaged students.

EC § 35183.5 – Sun Protective Clothing/Use of Sunscreen: School sites must allow for outdoor use of sun-protective clothing and must allow students to use sunscreen, without a prescription or physician's note, during the school day.

EC § 35256 – School Accountability Report Card: A hard copy of the annual School Accountability Report Card will be provided, upon request, on or before February 1 of each school year.

EC § 35291 – Student Discipline: Rules pertaining to student discipline, including those which govern suspension or expulsion, are available from the building principal. They are also communicated to all students every year. Grounds for suspension and expulsion and due process requirements are detailed in district BP/AR 5144.1, available on the district's website.

EC § 35186; 5 CCR 4680 et seq. – Williams Complaint Procedures: The district uses a modified uniform complaint process to help identify and resolve deficiencies related to instructional materials, emergency or urgent facilities conditions that pose a threat to the health and safety of pupils or staff, teacher vacancy or misassignment. Notice of the complaint process and the location at which to obtain a complaint form shall be posted in classrooms. Complaints may be filed anonymously.

EC § 44807 – Student Conduct: Every teacher in the public schools shall hold students to a strict account for their conduct on the way to and from school, on the playground, or during recess.

EC § 44810 – Parental Interference with Classroom Conduct: It is prohibited for any person over 16 years of age, including but not limited to a student’s parent or guardian, to come on school property and willfully interfere with the discipline, good order, lawful conduct, or administration of any school class or activity of the school, with the intent to disrupt, obstruct, or to inflict damage to property or bodily injury upon any person. This behavior constitutes a misdemeanor, and the district will immediately report all such willful interference with the appropriate authorities, as well as the district may prohibit or limit such persons from returning to school property in accordance with district policy.

EC § 46010.1 – Permissive Absence for Medical Services Without Parental Consent: School authorities may excuse any student in grades 7-12 from the school for the purpose of obtaining confidential medical services without the consent of the student’s parent or guardian.

EC § 46014 – Religious Instruction: Absence may be granted for attendance at a religious retreat or to participate in religious exercises pursuant to district policy.

EC § 46600 – Interdistrict Transfers: Where permitted by law and board policy, students may apply for interdistrict transfer permits under the guidelines in Education Code §§ 46600-46611 and pursuant to district policy. If a student has been a victim of an act of bullying by a student of the school district of residence, as verified through a complaint investigation conducted by the district of residence under EC § 234.1, the student-victim will be given priority for interdistrict attendance.

EC §§ 48200, 48204 – Parent Responsibilities / Residency: Parents are responsible for the enrollment and regular attendance of their school-age children in their district and school of residence. If your child lives in the home of a caregiving adult, as defined by law, your child may attend the school district in which that residence is located. Execution of an affidavit under penalty of perjury pursuant to the Family Code by the caregiving adult is required to determine that your child lives in the caregiver’s home.

EC § 48204 – Residency Based on Parent/Guardian Employment: A district may permit a parent who works outside of the district of residence to enroll students in the school district where their place of employment is located in accordance with district policy.

EC § 48205 – Excused Absences: According to law, your child will be excused for absence only when the absence was:

- Due to his/her illness including an absence for the benefit of the pupil’s mental or behavioral health.
- Due to quarantine under the direction of a county or city health officer.
- For the purpose of having medical, dental, optometric or chiropractic services rendered.
- For the purpose of attending the funeral service of a member of his/her immediate family, so long as the absence is not more than one day if the service is conducted in California and not more than three days if the service is conducted outside California.
- For the purpose of jury duty in the manner prescribed for by law.
- Due to the illness or medical appointment during school hours of a child of whom the student is the custodial parent, including absences to care for a sick child for which the school shall not require a note from a doctor.
- For justifiable personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of his/her religion, attendance at religious retreats (not to exceed four hours per semester), attendance at an employment conference, or attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization when the student’s absence has been requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board.
- For the purpose of serving as a member of a precinct board for an election pursuant to section 12302 of the Elections Code.
- For the purpose of spending time with a member of the pupil’s immediate family, who is an active duty member of the uniformed services, as defined in section 49701, and has been called to duty for, is on leave from, or has immediately returned from, deployment to a combat zone or combat support position. Absences granted pursuant to this paragraph shall be granted for a period of time to be determined at the discretion of the superintendent of the school district.
- For the purpose of attending the pupil’s naturalization ceremony to become a United States citizen.
- Authorized at the discretion of a school administrator, as described in Education Code section 48260(c).

A student absent from school for one of the above reasons shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefore. The teacher of any class from which a student is absent shall determine the tests and assignment which shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the student missed during the absence.

EC §§ 48206.3, 48207, 48208 – Students with Temporary Disabilities: If your child has a temporary disability which prevents him/her from attending regular classes, the district will provide individual instruction in the home or hospital in accordance with law. It is the parent’s or guardian’s responsibility to notify the district immediately if it appears as though their child may be eligible for such services. If your child is, due to temporary disability, placed in a hospital or other residential health care facility which is located outside the district, he/she may be eligible to attend school in the school district in which the hospital is located. If this situation should arise, you should notify both the district in which you reside and the district in which the hospital is located. Upon receiving notice from a parent or guardian that a child may be eligible for individual instruction during a temporary disability, the district shall make a determination within five working days regarding whether the child will be able to receive individual instruction. Individual instruction shall commence no more than five working days after a positive determination has been made.

EC §§ 48216 and 49403 – Communicable Diseases/ Immunizations: The district is authorized to administer immunizing agents to pupils whose parents have consented in writing to the administration of such immunizing agents. The district is required to exclude pupils from school who have not been properly immunized pursuant to Health and Safety Code 120325 and 120335. The district must notify parents that

they have two weeks to supply evidence either that the pupil has been properly immunized or is exempted from the requirement. All students entering kindergarten, advancing from sixth to seventh grade in the district, or prior to his or her first admission to the district, will be required to comply with the immunization requirements of Health and Safety Code section 120335, unless the student provides the district with a valid exemption from a licensed physician. No new personal belief exemptions will be accepted. Students with personal-belief exemptions on file with the district as of January 1, 2016, shall be allowed to continue enrollment until entering the next grade span in the district. Grade spans are defined as birth through preschool, K-6, including transitional kindergarten, and 7-12. Students qualified for an individualized education program may access special education and related services as required by his or her individualized educational program.

EC § 48260.5 – Parent Notice of Student Classified as Truant: Upon initial classification as a truant, the district shall notify the student’s parent or guardian using the most cost-effective method possible, which may include electronic mail or a telephone call.

EC § 48263 – Habitual Truants: Minor students who are habitual truants, or who are irregular in attendance at school, or who are habitually insubordinate or disorderly during attendance at school may be referred to a school attendance review board (SARB) or to the probation department for services. In addition, a juvenile court may adjudge the student to be a ward of the court pursuant to Welfare and Institutions Code 601 if available community resources do not resolve the student’s continued problem of truancy. (WIC 601, 653.5, 654)

EC § 48900(q) – Hazing: No student or other person in attendance, at any public or private educational institution shall engage in or attempt to engage in hazing. The definition of “hazing” includes any method of initiation or pre-initiation in a student organization or student body or activities of these which cause or may cause serious bodily injury, personal degradation or disgrace resulting in physical or mental harm to a student. Hazing does not include athletic events or school sanctioned events.

EC § 48900.1 – Requirement for Parents to Attend School: A teacher may require a parent to attend school with their student for a portion of the school day if that child has been suspended for an obscene act, habitual profanity or disruption.

EC §§ 48900.2, 48900.3, 48900.4 – Sexual Harassment, Hate Violence, Threats or Intimidation: Sexual harassment, hate violence, and harassment, threats or intimidation of or by an employee or student shall not be tolerated. The governing board considers these to be major offenses which can result in disciplinary action of the offending employee or suspension or expulsion of students.

EC § 48902 – Notification to Law Enforcement: The principal or designee is required to report to appropriate law enforcement, prior to suspension or expulsion of a student for a violation of Penal Code § 245. Appropriate law enforcement must also be notified of any acts of a pupil that may involve the possession or sale of narcotics or of a controlled substance or violations of Penal Code §§626.9 or 626.10. The principal or designee is also required to report any acts specified in EC § 48915(c) (1) or (5) committed by a pupil or non-pupil on a school-site to appropriate law enforcement. Notification to law enforcement is required within one day of suspension or expulsion for violations of EC § 48900 (c) or (d).

EC § 48904 – Liability of Parents and Guardians: Parents or guardians of a minor are liable for willful misconduct of a minor which results in injury or death of another person or destruction of school property. Parents are also liable for any school property loaned to the student and willfully not returned. Liability may be as much as \$10,000 in damages and, in addition a maximum of \$10,000 for payment of a reward, if any.

The school district may withhold the grades, diplomas, or transcripts of the student responsible until such damages are paid or the property returned, or until completion of a voluntary work program in lieu of payment of money.

EC § 48906 – Release of Student to Peace Officer: Upon release by a school official of your child from school to a peace officer for the purpose of removing him/her from the school premises, the school official shall take immediate steps to notify you or a responsible relative of your child, except when a student has been taken into custody as a victim of suspected child abuse. In those cases, the peace officer will notify the parent or guardian.

EC §§ 48980(b), 49510 et seq., 49520 and 49558 – Pupil Nutrition / Free and Reduced-Price Meals: Needy children may be eligible for free or reduced-price meals. Details, eligibility criteria, and applications to participate in a free or reduced-price meal program if it is available are available at your child’s school. Individual records pertaining to student participation in any free or reduced-price meal program may, under appropriate circumstances, be used by school district employees to identify students eligible for public school choice and services pursuant to the federal Every Student Succeeds Act. When a household is selected for verification of eligibility for free and reduced meals, the District must notify the parent that their child(ren)’s eligibility is being verified.

EC § 48980(c) – Staff Development Days and Minimum days: Parents shall be advised of (no later than one month prior to) any scheduled minimum days or student free staff development days.

EC § 48980(d) – Investing for Future Education: Parents are advised of the importance of investing for higher education for their children and of considering appropriate investment options, including, but not limited to, United States savings bonds.

EC § 35160.5(b) - Choosing a School Within District in Which Parent Lives / Intradistrict Transfers: The law requires the school board of each district to establish a policy that allows parents to choose the schools their children will attend, regardless of where the parent lives in the district. The district’s BP/AR 5116.1 regarding intradistrict transfers may be found on the district’s website. The law limits choice within a school district as follows:

- Students who live in the attendance area of a school must be given priority to attend that school over students who do not live in the school’s attendance area.
- In cases in which there are more requests to attend a school than there are openings, the selection process must be “random and unbiased,” which generally means students must be selected through a lottery process rather than on a first-come, first-served basis. A district cannot use a student’s academic or athletic performance as a reason to accept or reject a transfer.

- Each district must decide the number of openings at each school which can be filled by transfer students. Each district also has the authority to keep appropriate racial and ethnic balances among its schools, meaning that a district can deny a transfer request if it would upset this balance or would leave the district out of compliance with a court-ordered or voluntary desegregation program.
- A district is not required to provide transportation assistance to a student that transfers to another school in the district under these provisions.
- If a transfer is denied, a parent does not have an automatic right to appeal the decision. A district may, however, voluntarily decide to put in place a process for parents to appeal a decision.

Choosing a School Outside District in Which Parent Lives: Parents have different options for choosing a school outside the district in which they live the three options are:

Option 1: Districts of Choice (EC §§ 48300 through 48315): The district is not currently a “district of choice” under these provisions.

Option 2: Other Interdistrict Transfers (EC § 46600 et seq.): The law allows two or more districts to enter into an agreement for the transfer of one or more students for a period of up to five years. New agreements may be entered into for additional periods of up to five years each. The agreement must specify the terms and conditions under which transfers are permitted. Districts of residence may not deny a transfer of a student whose parent is active duty military where the district of proposed enrollment approves the application. The law on interdistrict transfers also provides that, if either district denies a transfer request, a parent may appeal that decision to the county board of education. There are specified timelines in the law for filing an appeal and for the county board of education to make a decision. The district’s BP/AR 5117 regarding interdistrict transfers may be found on the district’s website.

Option 3: Parental Employment in Lieu of Residency Transfers (EC § 48204(b)): If at least one parent of a student is physically employed in the boundaries of a school district other than the one in which they live for a minimum of 10 hours during the school week, the student may be considered a resident of the school district in which his/her parents work. This code section does not require that a school district accept a student requesting a transfer on this basis, but a student may not be rejected on the basis of race, ethnicity, sex, parental income, academic achievement, or any other “arbitrary” consideration. Other provisions of EC § 48204(b) include:

- Either the district in which the parent lives or the district in which the parent works may prohibit the student’s transfer if it negatively impacts a desegregation plan.
- The district in which the parent works may reject a transfer if it determines that the cost of educating the student would be more than the amount of government funds the district would receive for educating the student.
- There are set limits (based on total enrollment) on the net numbers of students that may transfer out of a district under this law, unless the district approves a greater number of transfers.
- There is no required appeal process for a transfer that is denied. However, the district that declines to admit a student must provide in writing to the parent the specific reasons for denying the transfer.

EC § 49010 et seq. – Pupil Fees: No pupil may be required to pay a fee, deposit, or other charge for participation in an educational activity which constitutes an integral fundamental part of the district’s educational program. The district’s BP 3260 regarding the prohibition of pupil fees and charges may be found on the district’s website. A complaint alleging noncompliance with this requirement shall be filed using district Uniform Complaint Procedures, BP/AR 1312.3. is also required to establish policies for filing a complaint of noncompliance under this section using the Uniform Complaint Procedures. Notice of the district’s fee policies and complaint process shall be provided to pupils, parents, guardians, and employees on an annual basis.

EC § 49063 et seq. – Family Educational Rights and Privacy Act (FERPA) – Student Records: Federal and state laws grant certain rights of privacy and rights of access to students and to their parents. Full access to all personally identifiable written records maintained by the school district must be granted to:

1. Parents of students age 17 and younger.
2. Parents of students age 18 and older if the student is a dependent for tax purposes.
3. Students age 16 and older, students age 14 and over who are identified as both homeless and an unaccompanied youth, or students who are enrolled in an institution of post-secondary instruction (called “eligible students”).
4. Individuals who have completed and signed a Caregiver’s Authorization Affidavit.

A parent, guardian or eligible student may review individual records by making a request to the principal. A parent, guardian or eligible student may challenge the content of any student record. A written request must be filed with the superintendent to correct or remove any information which is alleged to be inaccurate, an unsubstantiated personal conclusion or inference, a conclusion or inference outside of the observer’s area of competence, not based on personal observation of a named person, misleading, or in violation of the privacy or other rights of the student. The superintendent or designee shall meet with the parent/guardian or eligible student and with the employee who recorded the information in question and shall sustain or deny the allegations. If the allegations are sustained, the information shall be ordered corrected, removed or destroyed. If the allegations are denied, the decision may be appealed in writing to the Board within thirty (30) days. The governing board shall meet in closed session with the parent/guardian or eligible student and with the employee who recorded the information in question and shall sustain or deny the allegations. If the board sustains the allegations, the information shall be ordered corrected, removed or destroyed. The decision of the Board shall be final. If the final decision of the board is unfavorable to the parent/guardian, or if the parent/guardian accepts an unfavorable decision by the superintendent, the parent/guardian shall have the right to

submit a written statement of objections which shall become a part of the student's record until such time as the information in question is corrected or removed.

Districts may release educational records, without obtaining prior written parental consent, to any school official or employee that has a legitimate educational interest in the educational record. Additionally, districts may also release information from pupil records to authorized representatives of the Comptroller General of the United States, the Secretary of Education, and administrative head of an education agency, state education officials, or their respective designees, or the United States Office of Civil Rights, where the information is necessary to audit or evaluate a state or federally supported education program or pursuant to a federal or state law, provided that except when collection of personally identifiable information is specifically authorized by federal law, data collected by those officials shall be protected in a manner that will not permit the personal identification of pupils or their parents by other than those officials, and personally identifiable data shall be destroyed when no longer needed for the audit, evaluation, and enforcement of federal legal requirements. School districts may also release information from pupil records to organizations conducting studies for, or on behalf of, educational agencies or institutions for the purpose of developing, validating, or administering predictive tests, administering student aid programs, and improving instruction, if the studies are conducted in a manner that will not permit the personal identification of pupils or their parents by persons other than representatives of the organizations and the information will be destroyed when no longer needed for the purpose for which it is obtained.

A student's citizenship status, immigration status, place of birth, or any other information indicating national origin will not be released without parental consent or court order.

Parents or eligible students may receive a copy of any information in the records at reasonable cost per page. District policies and procedures relating to types of records, kinds of information retained, persons responsible for records, directory information access by other persons, review, and to the challenge of records are available through the principal in each school. When a student moves to a new district, records will be forwarded upon the request of the new school district within ten days. At the time of transfer the parent (or eligible student) may review, receive a copy (at a reasonable fee), and/or challenge the records.

If you believe the district is not in compliance with federal regulations regarding privacy, parents and eligible students may file a complaint with the U.S. Department of Education concerning alleged failures of the District to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-4605

You have the right to inspect all instructional materials which will be used in connection with any survey, analysis, or evaluation a part of any applicable program.

EC § 49073 – Family Educational Rights and Privacy Act (FERPA) – Release of Directory Information:

The district may release the following categories of information regarding any student or former student, except that no directory information shall be released when a parent or eligible student has notified the school district that the following information is not to be released:

- Name and address
- Telephone number
- Major field of study
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Dates of attendance
- Degrees and awards received
- The public or private school most recently attended by the student

Notwithstanding the above, directory information shall not be released regarding a pupil identified as a homeless youth, under the McKinney-Vento Homeless Assistance Act, unless a parent, or pupil with parental rights under FERPA, has provided written consent that directory information may be released. No directory information will be released to private profit-making entities other than employers, prospective employers, and representatives of the news media, including, but not limited to, newspapers, magazines, and radio and television stations. The names and addresses of students enrolled in grade 12 or who have terminated enrollment prior to graduation may be provided to a private school or college. However, no such private school or college shall use that information for other than purposes directly related to the academic or professional goals of the institution. No directory information shall be released regarding any pupil if a parent has notified the school district that the information shall not be released. The district may, in its discretion, limit or deny the release of specific categories of directory information to any public or private nonprofit organization based upon a determination of the best interests of its student(s).

Federal law requires that, upon request, the district provide the names, addresses and listed telephone numbers of secondary school students to United States military recruiters and institutions of higher learning. The district must release this information, unless a student or the parent/guardian notifies the District in writing, within thirty (30) days of receiving this notification, that the District must not release this information without prior written consent.

EC § 49073.6 Pupil Records – Social Media: School districts that consider a program to gather or maintain in its records any information obtained from social media of any enrolled pupil shall notify pupils and their parents or guardians about the proposed program and provide an opportunity for public comment at a regularly scheduled public meeting of the governing board. For each school district that adopts such a program, the school district shall notify each parent or guardian of a pupil subject to the program that the pupil’s information is being gathered from social media and the process for destroying such information within one year after the pupil turns 18 or within one year after the pupil is no longer enrolled in the school district, whichever occurs first.

EC §§ 49076 and 49077 – Release of Student Information / Compliance with Subpoena or Court Order: Districts are required to make a reasonable effort to notify parents in advance of disclosing student information pursuant to a subpoena or court order.

EC §§ 49076(a)(1) and 49064(d) – Release of Student Records to School Officials and Employees of the District: Districts may release educational records, without obtaining prior written parental consent, to any school official or employee, which would include accountants, consultants, contractors, or other service providers, who have a legitimate educational interest in the educational record.

EC § 49091.14 – Prospectus of School Curriculum: The curriculum of every course offered by the schools of the district is compiled annually by each school in a prospectus. Each school prospectus is available for review upon request at each school site. Copies are available upon request for a fee not to exceed the actual copying cost.

EC § 49091.10 et seq. – Education Empowerment Act of 1998: The Education Empowerment Act of 1998 establishes various rights of parents or guardians, in addition to other rights identified in this Notice. Your rights, as a parent or guardian, and your child’s rights, include the following

- **Inspection of Instructional Materials:** You have the right to inspect all primary supplemental instructional materials and assessments, including textbooks, teacher’s manuals, films, audio and video recordings, and software shall be compiled and stored by the classroom instructor and made available promptly for your inspection in a reasonable time frame or in accordance with procedures determined by the governing board of the district.
- **Observation of School Activities:** You have the right to observe instruction and other school activities that involve your child in accordance with procedures determined by the governing board of the district to ensure the safety of students and school personnel and to prevent undue interference with instruction or harassment of school personnel. Reasonable accommodation of parents and guardians shall be considered by the governing board of the district. Upon a written request by you, school officials shall arrange for your observation of the requested class or classes or activities in a reasonable time frame and in accordance with procedures determined by the governing board the district.
- **Consent for Evaluations and Testing:** Your child may not be tested for a behavioral, mental, or emotional evaluation without your informed written consent.
- **Affirmation or Disavowal of Benefits:** A student may not be compelled to affirm or disavow any particular personally or privately held world view, religious doctrine, or political opinion. This law does not relieve students of any obligation to complete regular classroom assignments

EC § 49408 – Emergency Information: For the protection of your child’s health and welfare, we ask that you fill out and return the enclosed Emergency Information Card.

EC § 49414 – Emergency Treatment for Anaphylaxis: Requires school districts, county offices of education, and charter schools to provide emergency epinephrine auto-injectors to school nurses and trained personnel and authorizes them to provide emergency medical aid to persons suffering or reasonably believed to be suffering from a life-threatening severe allergic reaction (anaphylaxis.) Anaphylaxis is a severe and potentially life-threatening allergic reaction that can occur after encountering an allergic trigger, such as food, medicine, an insect bite, latex or exercise. Symptoms include narrowing of the airways, rashes or hives, nausea or vomiting, a weak pulse and dizziness. Without immediate administration of epinephrine followed by calling emergency medical services, death can occur.

EC § 49423 – Instructions for Medication: Any student who must take prescribed medication at school and who desires assistance of school personnel must submit a written statement of instructions from the physician, surgeon or physician assistant and a parental request for assistance in administering the physician, surgeon or physician assistant’s instructions. School policy requires that any student bringing medication to school shall have written instructions regarding its use and shall store the medication in the school office which may be administered by a designated employee.

EC § 49451 – Physical Examination Exemption: A child is exempt from all physical examinations whenever the parent or guardian of a student annually files a written statement with the school principal stating the parent or guardian will not consent to routine physical examinations of their child. However, whenever there is good reason to believe that the child is suffering from a recognized contagious or infectious disease, the child will be excluded from school attendance until the disease no longer exists or is no longer infectious or contagious.

EC § 49452 – Sight and Hearing Testing: The governing board of any school district shall provide for the testing of the sight and hearing of each student enrolled in the schools of the district unless the parent submits a written denial of consent.

EC § 49471 and 49472 – Medical/Hospital Services: The district is required to notify parents in writing if it does not provide or make available medical and hospital services for students injured while participating in athletic activities. The district is also authorized to provide medical or hospital services through non-profit membership corporations or insurance policies for student injuries arising out of school-related activities.

EC § 49475 - Concussion and Head Injuries: Each school district that offers an athletic program (apart from athletic activity during the regular school day or as part of a physical education course) must provide each student athlete’s parent or guardian with a “concussion and head injury” information sheet. The sheet shall be signed and returned by the athlete’s parent or guardian before the athlete may participate in practice or competition.

EC § 49480 – Continuing Program of Medication: The parent or legal guardian of any public-school student on a continuing medical regimen for a non-episodic condition shall inform the school nurse or other designated certificated school employee of the medication being taken, the current dosage, and the name of the supervising physician. With the consent of the parent or guardian, the school nurse may communicate with the physician and may counsel with the school personnel regarding the possible effects of the drug on the child’s physical, intellectual, and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or overdose.

EC § 51101(a)(12) – School Rules: School rules, including disciplinary rules and procedures, attendance, retention and promotion policies, dress codes and procedures for visiting schools are available upon request from the district office.

EC § 51101(a)(16) – Retention: The district shall notify parents and guardians as early in the school year as practicable if a student is at risk for retention. Parents and guardians have the right to consult with school personnel about any proposed retention and to appeal any decision to promote or retain a student.

EC § 51229 – College Admission Requirements and Higher Education Information: Information containing college admission requirements and higher education information can be found on the District’s website at www.cuhsd.net under “Parents/Students”, “Going to College” tab.

EC § 51240 – Health Instruction/ Conflicts with Religious Training and Beliefs: Upon written request of a parent, students shall be excused from part of any school instruction in health if it conflicts with the religious training and beliefs of a parent.

EC § 51512 - Electronic Listening or Recording Device: The use by any person, including a student, of any electronic listening or recording device in any classroom without prior consent of the teacher and the principal of the school is prohibited. Any person, other than the student, willfully in violation shall be guilty of a misdemeanor. Any pupil in violation is subject to the school district’s disciplinary procedures.

EC § 51513 – Personal Beliefs Survey: Unless written parental permission is received, no student shall be given any test, questionnaire, survey, or examination containing any questions about your child’s or his/her parents’ or guardians’ personal beliefs or practices in sex, family life, morality, or religion. Parents will be given prior written notification. (Also refer to EC § 60614)

EC §§ 51930-51938 – Sexual Health and HIV/AIDS Prevention Education: Parents/guardians shall be notified of any comprehensive sexual health and HIV/AIDS prevention education planned for the coming year. Parents and guardians may request in writing that their students not receive comprehensive sexual health education or HIV/AIDS prevention education. The district may provide comprehensive sexual health education or HIV/AIDS prevention education to be performed by outside consultants, and the district may hold an assembly to deliver this education. If the district elects either of these methods, it must provide notice to parents that includes the date of instruction, the name of the organization or guest speaker, and information stating the right of the parent/guardian to request a copy of the relevant Education Code sections. If an arrangement for this education is made after the school year has started, the district must provide notice by mail or other commonly used methods of notification no fewer than 14 days prior to the instruction. Parents are required to be notified in writing prior to any instruction or class in which human reproductive organs and their function or processes are described, illustrated, or discussed. Materials to be used may be reviewed prior to instruction. Parents may request that his or her student not attend sex education courses.

EC § 52052 and 60640 California Assessment of Student Performance and Progress: The California Assessment of Student Performance and Progress (CAASPP) System includes Smarter Balanced Summative assessments in English Language, Arts, and Math, in grades three through eight and eleven, and alternate assessments in English, Language Arts, and Math, in grades three through eight and eleven for students with significant cognitive disabilities. An optional standards-based test in Spanish for reading/language arts in grades two through eleven, for Spanish-speaking English learners who either receive instruction in their primary language or have been enrolled in a school in the United States for less than twelve months, may be administered at District discretion.

EC §§ 52059.5-52077 – The district is required to adopt a three-year Local Control and Accountability Plan (LCAP) and to update the LCAP on or before July 1 of each subsequent year. The LCAP is required to identify annual goals, specific actions geared toward implementing those goals, and must measure progress for student subgroups across multiple performance indicators based on eight priorities set by the State. The priorities must be aligned to the district’s spending plan. The LCAP must be approved before the annual district budget can be adopted. Once the budget and LCAP are adopted at the local level, the plan will be reviewed by the county superintendent to ensure alignment of projected spending toward goals and services. The following are the State priorities:

- Providing all students access to fully credentialed teachers, instructional materials that align with state standards, and safe facilities;
- Implementation of and student access to state academic content and performance standards;
- Parent involvement and participation and family engagement;
- Improving student achievement and outcomes along multiple measures;
- Supporting student engagement;
- Highlighting school climate and connectedness;
- Ensuring all students have access to a broad course of study;
- Measuring other important student outcomes related to required areas of study;
- Coordinating instruction for expelled students; and
- Coordinating services for foster children.

The Board of Education is required to establish a parent advisory committee (PAC) and English learner parent advisory committee (ELPAC) to provide advice to the Board of Education and the superintendent regarding the LCAP. (ELPACs are required if enrollment in the school district includes at least 15% English learners and the district enrolls at least 50 pupils who are English learners. Districts are not required to establish a new ELPAC if an English learner parent committee has already been established).

Each district is required to consult with its teachers, principals, administrators, other school personnel, local bargaining units, parents, its special education local plan area administrator(s), and pupils in developing the LCAP. As part of this consultation process, districts must present their proposed plans to the PAC and ELPAC. The advisory committees can review and comment on the proposed plan. Districts must respond in writing to the comments of the PAC and ELPAC. Districts are also required to notify members of the public that they may submit written comments regarding the specific actions and expenditures proposed in the LCAP.

Districts must hold at least two public hearings to discuss and adopt (or update) their LCAPs. The district must first hold at least one hearing to solicit recommendations and comments from the public regarding expenditures proposed in the plan, and then adopt (or officially update) the LCAP at a subsequent hearing. Districts are required to post prominently on the homepage of the school district's website the LCAP approved by the Board of Education and any updates or revisions to the LCAP and establish policies for filing a complaint of noncompliance under EC §52075 using the Uniform Complaint Procedures. Information regarding the requirements for a Local Control and Accountability Plan and the complaint process shall be provided to pupils, parents, and employees on an annual basis.

EC § 52242, 52244 – Advanced Placement Examination Fees: State funds may be available to cover the costs for economically disadvantaged students of advanced placement examination fees pursuant to Section 52244 if the district is eligible and the grant is awarded.

EC § 56020, et seq. – Need for Special Services or Accommodations: If you have reason to believe that your child (ages 0 through 21) has a disability which requires special services or accommodation, bring this to the attention of the school office.

EC § 56301 – Child Find System: The district has established written policies and procedures for a continuous child-find system which addresses the relationships among identification, screening, referral, assessment, planning, implementation, review and the triennial assessment. The policies and procedures include written notification of all parents of their rights, and the procedure for initiating a referral for assessment to identify individuals with exceptional needs.

EC § 56300, 56301, 56302 & 56329 – Assessment for Special Education Needs: Parents have the right to initiate a referral in writing for assessment to identify students (ages 0-21 years) who may need assessment for special education services or accommodation under Section 504 of the Rehabilitation Act of 1973. If parents disagree with the results of the district's assessment, they have a right to request an independent educational assessment at public expense from the district. Parents who disagree with the identification, placement, services or accommodations for the students may appeal through a hearing process. If the school district observes your child in his or her classroom during an assessment, or if the school district would have been allowed to observe your child, an individual conducting an independent educational assessment must also be allowed to observe your child in the classroom. If the school district proposes a new school setting for your child and an independent educational assessment is being conducted, the independent assessor must be allowed to observe the proposed new setting. If you unilaterally place your child in a nonpublic school and you propose the placement in the nonpublic school to be publicly financed, the school district must be given the opportunity to observe the proposed placement and your child in the proposed placement.

EC § 58501 – Notice of Alternative Schools: California state law authorizes all school districts to provide for alternative schools. An alternative school is a school or separate class group within a school which is operated in a manner designed to:

- Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility, and joy.
- Recognize that the best learning takes place when the student learns because of his/her own desire to learn.
- Maintain a learning situation maximizing student self-motivation and encouraging the student in his/her own time to follow his/her own interests. These interests may be conceived by him/her totally and independently or may result in whole or in part from a presentation by his/her teachers of choice of learning projects.
- Maximize the opportunity for the teachers, parents and students to develop cooperatively the learning process and its subject matter. This opportunity shall be a continuous, permanent process.
- Maximize the opportunity for the students, teachers, and parents to react continuously to the changing world, including but not limited to the community in which the school is located.

In the event any parent, student, or teacher is interested in further information concerning alternative schools, the County Superintendent of Schools, the administrative office of this district, and the principal's office in each attendance unit have copies of the law available for your information. This law particularly authorizes interested persons to request the governing board of the district to establish alternative school programs in each district.

EC § 60615, 5 CCR § 852 – Participation in State Assessments and Option to Request Exemption: Pupils in applicable grade levels will participate in the California Assessment of Student Performance and Progress (CAASPP) except as exempted by law. Each year, a parent may submit a written request to excuse his or her child from any or all parts of the CAASPP assessments for that school year. If the parent submits the exemption request after testing begins, any test(s) completed before the request is submitted will be scored; the results will be included in the pupil's records and reported to the parent. School district employees will not solicit or encourage any exemption request on behalf of a pupil or group of pupils.

34 CFR §§ 200.36, 200.37, 200.38 – School Improvement: Parents and guardians shall be notified of schools identified for improvement and actions taken to improve schools.

40 CFR § 763.93 – Asbestos: A complete, updated management plan for asbestos-containing materials in school buildings is available on request by parents, teachers and employee organizations.

20 USCA § 6311, 34 CFR 200.61: Parents and guardians have the right to request and receive information regarding the professional qualifications of their children's classroom teachers. This includes:

1. Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.

2. Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived.
3. The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree.
4. Whether the child is provided services by paraprofessionals and, if so, their qualifications.

EC § 69432.9 Cal Grant Program: All pupils enrolled in grade 12 will be deemed Cal Grant applicants, unless the pupil, or the pupil's parent/guardian if the pupil is under 18 years of age, specifically opts by submitting written notice to the principal. A grade point average for each pupil shall be submitted electronically for all 12th grade pupils who have not opted out. The district will send grade point averages to the commission by October 1 of the pupil's 12th grade year.

20 USCA § 7012 (a) – English Learners: The district will notify parents and guardians of limited English proficient students no later than thirty (30) days after the beginning of the school year of the following information.

- The reason for identification of the student as limited English proficient.
- The level of the student's English proficiency, how the student was assessed and the status of the student's academic achievement.
- Methods of instruction used in all of the available programs for limited English proficient.
- How the program the student participates in will meet the needs of the student.
- How the program will help the student learn English and meet academic achievement standards.
- The exit requirements for the program and the expected rate of graduation from secondary school for such a program.
- In the case of a student with a disability, how the program meets the objectives of the IEP.
- The rights of parents and guardians to opt out of language instruction programs or to choose another program. (EC § 310)

The Protection of Pupil Rights Amendment (PPRA), 20 USCA § 1232h – Conduct of Surveys: The federal PPRA affords parents/guardians and eligible students certain rights regarding the conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

Consent: Parents and eligible students have the right to consent before students are required to submit to a survey that concerns one or more of the following protected area ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Department of Education:

1. Political affiliations or beliefs of student or student's parents;
2. Mental and psychological problems of the student or his/her family;
3. Sex behavior and attitudes;
4. Illegal, anti-social, self-incriminating and demeaning behavior;
5. Critical appraisals of other individuals with whom respondents have close family relationships.
6. Legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;
7. Religious practices, affiliations or beliefs of the student or parents; or
8. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

Notice: Parents and eligible students have the right to receive notice and an opportunity to opt a student out of the following:

1. Any other protected information survey, regardless of funding;
2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the District, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or any physical exam or screening required under State law (see the notice provide above requiring physical examinations and screening under Education Code §§ 49403, 49451, 49452, and 49455); and
3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others (see the notice provided above under EC § 49073).

Inspection: Parents and eligible students have the right to inspect upon request and before administration or use the following:

1. Protected information survey of students
2. Instruments used to collect personal information from students for any of the above marketing, sales or other distribution purposes (see the notice provided above under EC § 49073); and
3. Instructional materials used as part of the educational curriculum (see the notice provided above under EC § 49091.10 and the Education Empowerment Act of 1998).

With the exception of protected information surveys, the district has adopted policies regarding these rights. (See the notices provided above under EC §§ 49073, 49091.10, 49451, 49452, and 49455, and the Education Empowerment Act of 1998). In consultation with parents, the district will develop a policy regarding protected information surveys and will provide annual notice of such policy to parents and eligible students. The district is also required to notify parents and students at the start of each school year of the specific or approximate dates of the following activities and provide an opportunity to opt a student out of participating in:

1. Collection, disclosure or use of personal information for marketing, sales or other distribution;
2. Administration of any protected information survey no funded in whole or part by the U.S. Department of Education; and
3. Any non-emergency, invasive physical examination or screening as described above.

5 CCR § 300 – Student Responsibilities: Students are required to conform to school regulations, attend school punctually and regularly, obey all directions, be diligent in study and respectful of teachers and others in authority, kind and courteous to schoolmates, and refrain entirely from the use of profane and vulgar language

5 CCR § 4600 et seq., EC § 33315 – Uniform Complaint Procedure: The district has the primary responsibility to insure compliance with applicable state and federal laws and regulations. The district shall investigate complaints alleging failure to comply with applicable state and federal laws and regulations including, but not limited to, allegations of discrimination, harassment, intimidation, or bullying against a protected group, as identified in Education Code sections 200 and 220, and seek to resolve those complaints in accordance with the Uniform Complaint Procedures (UCP). Programs and activities that are subject to the UCP include:

- Accommodations for Pregnant and Parenting Pupils
- Adult Education
- After School Education and Safety
- Career Technical Education
- Child Care and Development
- Compensatory Education (Title I)
- Consolidated Categorical Programs
- Course Periods without Educational Content
- Education of Pupils in Foster Care, Pupils who are Homeless, former Juvenile Court Pupils now enrolled in a school district, and Children of Military Families
- Every Student Succeeds Act
- Local Control Accountability Plans (LCAP)
- Migrant Education
- Physical Education Instructional Minutes
- Pupil Fees
- Reasonable Accommodations to a Lactating Pupil
- Regional Occupational Centers and Programs
- School Plans for Student Achievement
- School Safety Plans
- Schoolsite Councils
- State Preschool
- State Preschool Health and Safety Issues in LEAs Exempt from Licensing

The following complaints shall be referred to other agencies for appropriate resolution and are not subject to the UCP process set forth in this document unless these procedures are made applicable by separate interagency agreements:

- Allegations of child abuse shall be referred to the Imperial County Department of Social Services (DSS), Protective Services Division or appropriate law enforcement agency.
- Health and safety complaints regarding licensed facilities operating a Child Development Program shall be referred to DSS.
- Employment discrimination complaints shall be sent to the State Department of Fair Employment and Housing (DFEH). The complainant shall be notified in writing in a timely manner of any DFEH transferal.

Child Nutrition and Special Education. The UCP does not apply to complaints regarding child nutrition. The federal provisions governing child nutrition complaints are found at 5 CCR 15580-15584. The UCP also does not apply to complaints regarding special education programs. The provisions governing complaints regarding special education are found at 5, CCR 3200-3205 and 34 CFR 300.151-300.153.

Pupil Fees. Complaints regarding pupil fees are subject to the UCP. A pupil fee is a fee, deposit, or other charge imposed on pupils, or a pupil's parents or guardians, in violation of state codes and constitutional provisions which require educational activities to be provided free of charge to all pupils without regard to their families' ability or willingness to pay fees or request special waivers. Educational activities are those offered by a school, school district, charter school, or county office of education that constitute a fundamental part of education, including, but not limited to, curricular and extracurricular activities. A pupil fee includes, but is not limited to, all of the following:

- A fee charged to a pupil as a condition for registering for school or classes, or as a condition for participation in a class or an extracurricular activity, regardless of whether the class or activity is elective or compulsory or is for credit.
- A security deposit, or other payment, that a pupil is required to make to obtain a lock, locker, book, class apparatus, musical instrument, clothes, or other materials or equipment.
- A purchase that a pupil is required to make to obtain materials, supplies, equipment, or clothes associated with an educational activity.

A pupil fees complaint may be filed with the principal of a school. The complaint may be filed anonymously, but the complainant must provide evidence or information leading to evidence to support the complaint. A pupil fee complaint shall be filed no later than one year from the date the alleged violation occurred.

Additional Information – UCP Process. A UCP complaint shall be filed no later than one year from the date the alleged violation occurred. For complaints relating to Local Control Accountability Plans (LCAP), the date of the alleged violation is the date when the reviewing authority approves the LCAP or annual update that was adopted by the District. Notwithstanding the above, a UCP complaint alleging unlawful discrimination, harassment, intimidation or bullying based on a protected characteristic shall be filed no later than six months from the date the alleged discrimination, harassment, intimidation or bullying occurred, or the date the complainant first obtained knowledge of the facts of the alleged discrimination, harassment, intimidation or bullying unless the time for filing is extended by the District upon written request by the complainant setting forth the reasons for the extension. Complaints may be filed with the Superintendent’s office or his/her designee, at the district office located at 351 W. Ross Avenue, El Centro, California. Upon receipt of a complaint, an investigation of the allegation shall be carried out and completed within 60 calendar days by the appropriate administrator. This time period may be extended with written agreement of the complainant. An investigation report shall be provided to the complainant within 60 calendar days from the receipt of the complaint. The complainant has a right to appeal the investigation report to the California Department of Education by filing a written appeal within 30 days of receiving the investigation report. The appeal must be accompanied by a copy of the originally-filed complaint and a copy of the investigation report. Civil law remedies including, but not limited to, injunctions, restraining orders, or other remedies or orders may also be available to victims of discrimination, harassment, intimidation or bullying laws, if applicable. The Superintendent/Designee/School Principal upon request will provide a copy of the applicable district complaint policies and procedures free of charge.

Health & Safety Code § 104420: Tobacco Free Schools: Use of tobacco products at any time by students, staff, parents, or visitors, is strictly prohibited in district-owned or leased buildings, on district property, and in district vehicles. This prohibition applies to all employees, students, and visitors at any school-sponsored instructional program, activity, or athletic event held on or off district property. Prohibited products include any product containing tobacco or nicotine, including, but not limited to, smokeless tobacco, snuff, chew, clove cigarettes, and electronic cigarettes that can deliver nicotine and non-nicotine vaporized solutions. Exceptions may be made for the use or possession of prescription nicotine products. Any employee or student who violates the district's tobacco-free schools’ policy shall be asked to refrain from smoking and shall be subject to disciplinary action as appropriate.

Welfare & Institutions Code § 18976.5 - Child Abuse Prevention: Parents may refuse to allow their children to participate in any child abuse primary prevention program which may be provided by the district.

20 USC § 6301 et seq. – Every Student Succeeds Act: Under ESSA, parents have the following rights:

- Information Regarding Professional Qualifications of Teachers, Paraprofessionals, and Aides: Upon request, parents have a right to information regarding the professional qualifications of their student’s classroom teachers, paraprofessionals, and aides. This includes whether the teacher meets the state qualifications and licensing criteria for the grades and subjects she/he teaches, whether the teacher is teaching under an emergency permit or other provisional status because of special circumstances, the teacher’s college major, whether she/he has any advanced degrees and the subject(s) of those degrees, and whether any instructional aides or paraprofessionals provide services to your child and, if so, their qualifications. The district shall also notify parents if their child has been assigned to or has been taught for 4 or more consecutive weeks by a teacher who does not meet applicable certification or licensure requirements at the grade level and subject area in which the teacher has been assigned.
- Information Regarding Individual Student Reports on Statewide Assessments: Upon request, parents have a right to information regarding any State or local policy mandating pupil assessments and the level of achievement of their student on every State and districtwide academic assessment administered to the student.
- Limited English Proficient Students: The Act requires prior notice be given to parents of English learners regarding limited English proficiency programs, including the reasons for the identification of the student as an English learner, the need of placement in a language instruction educational program, the student’s level of English proficiency, how such level was assessed, the methods of instruction used in the programs available, how the recommended program will meet the student’s needs, program performance, parent options to remove a student from a program and/or to decline initial enrollment, and expected rate of transition into classrooms not tailored for English learners.

Driver Training – Excerpts from the California Vehicle Code:

Vehicle Code § 17707: Any civil liability of a minor arising out of his driving a motor vehicle upon a highway during his minority is hereby imposed upon the person who signed and verified the application of the minor for a license and the person shall be jointly and severally liable with the minor for any damages proximately resulting from the negligent or wrongful act or omission of the minor in driving a motor vehicle, except that an employer signing the application shall be subject to the provisions of this section only if an unrestricted driver’s license has been issued to the minor pursuant to the employer’s written authorization.

Vehicle Code § 17708: Any civil liability of a minor, whether licensed or not under this code, arising out of his driving a motor vehicle upon a highway with the express or implied permission of the parents of the person or guardian having custody of the minor is hereby imposed upon the parents, person, or guardian and the parents, person or guardian shall be jointly and severally liable with the minor for any damages

proximately resulting from the negligent or wrongful act or omission of the minor in driving a motor vehicle.

Vehicle Code § 17709: (a) No person, or group of persons collectively, shall incur liability for a minor's negligent or wrongful act or omission under Sections 17707 and 17708 in any amount exceeding fifteen thousand dollars (\$15,000) for injury to or death of one person as a result of any one accident or, subject to the limit as to one person, exceeding thirty thousand dollars (\$30,000) for injury to or death of all persons as a result of any one accident or exceeding five thousand dollars (\$5,000) for damage to property of others as a result of any one accident. (b) No person is liable under Section 17707 or 17708 for damages imposed for the sake of example and by way of punishing the minor. Nothing in this subdivision makes any person immune from liability for damages imposed for the sake of example and by way of punishing him for his own wrongful conduct.

Section 504 of the Rehabilitation Act of 1973: The district is committed to equal opportunity for all individuals in education. Section 504 of the federal Rehabilitation Act of 1973, and the Americans with Disabilities Act (42 USC 12101 et seq.) prohibits discrimination on the basis of disability. Section 504 requires school districts to identify and evaluate children with disabilities in order to provide them a free, appropriate public education. Individuals with a physical or mental impairment that substantially limits one or more major life activity (including seeing, hearing, walking, breathing, working, performing manual tasks, learning, eating, sleeping, standing, lifting, bending, reading, concentrating, thinking, and speaking) are eligible to receive services and aids designed to meet their needs as adequately as the needs of nondisabled students are met. A student has the right to be educated with nondisabled students to the maximum extent appropriate to the student's individual needs. You have certain rights under the law, including Title VI of the Civil Rights Act of 1974, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Individuals with Disabilities Education Act (IDEA, formerly known as EHA). The California Department of Education and the Office for Civil Rights of the U.S. Department of Education have authority to enforce these laws and all programs and activities that receive Federal funds. (EC § 260, et seq.) If you wish further details, or wish to file a complaint, please contact the superintendent's office or other appropriate agency.

Health & Safety Code § 104830 et seq. – Dental Fluoride Treatment: Pupils will be provided the opportunity to receive the topical application of fluoride or other decay-inhibiting agent to each pupil's teeth if the parent, or eligible pupil submits a letter stating that the treatment is desired.

Health & Safety Code § 11357 – Drug Possession: Except as authorized by law, a person possessing any amount of concentrated cannabis or specified amounts of marijuana on school grounds or at a school function may be subject to fine and/or imprisonment.

Health & Safety Code § 120440 – Medical Record Sharing: If a school district plans to provide pupils' medical records to an immunization system it must inform the pupil or his/her parents or guardians of the following:

- Medical information may be shared with local health departments and the State Department of Public Health;
- Name and address of the State Department of Health or immunization registry with which the school will share the information;
- Any information shared shall be treated as confidential medical information;
- The student or parent or guardian has the right to examine any immunization-related information shared in this manner and to correct any errors in it; and
- The student or parent or guardian may refuse to allow this information to be shared in the manner described, or to receive immunization reminder notifications at any time, or both.

Health & Safety Code § 124241 (6-12) – California Youth Football Act: Under state law, students who participate in football games in grades 6-12 must have a licensed medical professional present during the game, whether playing at a home game or away at another school. This does not include Physical Education classes or intramural football games outside of extracurricular athletics offered at the middle or high school.

Penal Code § 290.4 – Sex Offender Information: Information regarding the identification of serious sex offenders may be accessed by the public. The district does not disseminate this information. However, anyone at least 18 years of age may procure this information if they have the name of the individual and ONE of the following: address, birth date, driver's license or social security number. You may receive information from your local law enforcement agency or view the Attorney General's Home Page: <http://oag.ca.gov>.

Penal Code § 11165, et seq. – Mandated Reporting of Child Abuse and Neglect: In accordance with Penal code § 11165, et seq., all regular employees of the district are mandated reporters of child abuse and neglect. All such employees must report any known or suspected instance of child abuse to appropriate authorities.

United States Code § 42 U.S.C. 11432 – Children in Homeless Situations: Each local district shall appoint a liaison for homeless children who shall ensure the dissemination of public notice of the educational rights of students in homeless situations. The notice shall include:

- Liaison contact information;
- Circumstances for eligibility;
- Right to immediate enrollment in school of origin or school where currently residing without proof of residency, immunization records or tuberculosis skin-test results, school records, or legal guardianship papers;
- Right to education and other services including to participate fully in all school activities and programs for which child is eligible, to qualify automatically for school meal programs, to receive transportation services, and to contact liaison to resolve disputes that arise during enrollment;
- That no homeless youth shall be required to attend a separate school for homeless children or youth; and
- That homeless youth shall not be stigmatized by school personnel

Students experiencing homelessness have a right to apply for financial aid to seek education beyond high school (AB 2416). Please contact the district's homeless liaison for more information of services and policies related to homeless education rights.

Custody Issues: School districts may advise parents that the school is not a forum to settle custody disputes and the school has no legal jurisdiction to refuse a biological parent access to his or her child and the child's school records with the exception of when a signed restraining order or proper divorce papers specifically setting forth limitations are on file at the school office. Custody disputes must be handled by the courts.

Additional Board Policies can be found on the following link:

<http://www.cuhsd.net/Board-of-Trustees/Board-Policies/index.html>

Non-Discrimination Statement:

The Central Union High School District (CUHSD), is committed to ensuring equal, fair, and meaningful access to employment and education services. CUHSD does not discriminate in any employment practice, education program, or educational activity on the basis and/or association with a person or group with one or more of these actual or perceived characteristics of age, ancestry, color, disability, ethnicity, gender, gender identity or expression, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, pregnancy and related conditions, race, ethnic group identification, immigration status, religion, sex (including sexual harassment), sexual orientation, or any other basis prohibited by California state and federal nondiscrimination laws respectively. Not all bases of discrimination will apply to both education services and employment. (Title VI of the Civil Rights Act of 1964; Title IX of the U.S. Education Amendments of 1972; Americans with Disabilities Act; Section 504 of the Vocational Rehabilitation Act of 1973; EC § 200 et seq.)

The CUHSD has identified qualified personnel to oversee, lead, and direct the district's efforts to meet the legal obligations set forth in state and federal civil rights laws, and regulations in CUHSD employment and delivery of education services. Inquiries regarding nondiscrimination and civil rights should be addressed to the appropriate individual as listed below:

Section 504 & Title II

(TBD-Refer to our website), Special Education Director
1014 Brighton Avenue, El Centro, CA 92243
760-336-4316

Title IX

Carol Moreno, Director of Human Resources
351 Ross Avenue, El Centro, CA 92243
760-336-4513

CCR Title 5

Arnold Preciado, Assistant Superintendent, Business Services
351 Ross Avenue, El Centro, CA 92243
760-336-4507

CTE Programs - Non-Discrimination Statement:

The Central Union High School District (CUHSD), is committed to ensuring equal, fair, and meaningful access to employment and education services. CUHSD does not discriminate in any Career Technical Education (CTE) opportunities or programs on the basis and/or association with a person or group with one or more of these actual or perceived characteristics of age, ancestry, color, disability, ethnicity, gender, gender identity or expression, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, pregnancy and related conditions, race, ethnic group identification, immigration status, religion, sex (including sexual harassment), sexual orientation, or any other basis prohibited by California state and federal nondiscrimination laws respectively.

CUHSD offers CTE pathway courses in the following industry sectors: Agriculture and Natural Resources; Arts, Media, and Entertainment; Building and Construction Trades; Business and Finance; Health Science and Medical Technology; Hospitality and Tourism; Information and Communication Technology; Manufacturing and Product Development; Public Services; and Transportation. Not all CTE programs are offered at both comprehensive high school sites. There shall be no admission criteria for introductory pathway courses (prerequisites may apply for concentrator and capstone courses).

CUHSD has identified qualified personnel to oversee, lead, and direct the district's efforts to meet the legal obligations set forth in state and federal civil rights laws, and regulations in the delivery of education services. Persons designated to coordinate compliance in CTE Programs are listed below:

Central Union High School

Tricia Petter, Assistant Principal
1001 Brighton Avenue, El Centro, CA 92243
760-336-4300

Southwest High School

Mickaelle Bonfils-Roncal, Assistant Principal

2001 Ocotillo Dr, El Centro, CA 92243
760-336-4100

Central Union High School District

Rauna Fox, Assistant Superintendent, Educational Services
351 Ross Avenue, El Centro, CA 92243
760-336-4530



**Central Union High School District
2022-2023 Annual Parent Notification Verification Form**

Please complete, sign, and return this form to your child's school.

My Child [print]

Last

First

Initial

Grade

and I have read and discussed the rights and responsibilities as required by EC 48982.

Print name of Parent/Guardian

Parent's/Guardian's Signature

Date

Do not release directory information regarding my child _____

Parents of McKinney-Vento Students only: I hereby expressly authorize the release of directory information regarding my child for this school year: _____