

El Centro Education Foundation
“Our Community Education Foundation”

TO: El Centro Elementary School District & Central Union High School District Teachers & Librarians

FROM: El Centro Education Foundation Board of Directors

DATE: April 3, 2023

RE: **Teacher & Librarian Special Project Grant Applications**

In support of student excellence and achievement, the El Centro Education Foundation has approved funds to be allocated to teachers & librarians under the “Teacher & Librarian Special Project Grant” program. The purpose of the teacher grant program is to encourage and reward imaginative teaching that will directly benefit our students and bring awareness to our community about the positive things happening in our schools. The purpose of the librarian grant program is to encourage and support literacy growth that will directly benefit our students. Grants will be awarded in the amount of up to \$1,500 per project.

To Apply for the 2023-2024 Teacher & Librarian Special Project Grant:

1. Complete the attached Form and return via email to Kristy Curry at kcurry@ecesd.org. Completed applications must be turned in by **May 31, 2023**. Applications received after this date will not be considered.
2. Grant recipients must complete the project and use the funds by the end of the 2023-2024 school year. Upon completion of the project, the grant recipient must complete and submit the attached Self-Evaluation form to the El Centro Education Foundation via email to kcurry@ecesd.org. Failure to do so shall result in denial of further grant consideration.

Guidelines for Grant Consideration

Does your idea:

- Introduce an innovative and creative program involving many students?
- Offer students a unique learning opportunity, which would otherwise be unavailable?
- Enrich a related program?
- Provide resources, which will enhance classroom curriculum or library by encouraging student participation?
- Involve community resources or volunteers, interdisciplinary or team teaching, or students of different age groups?
- Not qualify for Federal, District or PTO funding?

The grant will not fund; Technology Equipment, Furniture; Band/Orchestra Instruments, or Field Trips.

*Student trips for competitions can be requested through the ECEF Funding Request form at any time during the year. This form can be found on either www.cuhsd.net or www.ecesd.org. For El Centro Elementary School District staff contact Kristy Curry at kcurry@ecesd.org for questions. For Central Union High School staff contact Carol Taylor at ctaylor@cuhsd.org.

El Centro Education Foundation Teacher & Librarian Special Project Grant Application Form 2023-2024

School: _____ Requested Amt: _____

Name of Organization or Group: _____

Contact Person: _____

Contact Number: _____ Email: _____

of Students Served by Activity: _____ Grade Level of Students: _____

Request Date: _____ Date Funds Needed: _____

What specific project is the funding sought for? Please describe and be specific as to how your project is new, innovative and creative.

What are the expected specific results to be achieved from the project, if funded?

****For virtual learning teachers, how can this project be completed during Distance Learning?**

Does the project incorporate community resources, volunteers, team teaching, or students of different age groups? Please describe.

How is the money to be used? (Please be specific and list items below):

Please attach quotes for cost of proposed items:

Proposed Grant Item Description:	Amount
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
Grand Total of All Items:	_____

** If you need to provide additional information, please attach to the application.

Applicant's Signature: _____

Principal's Signature (Required): _____

<i>For Foundation Board Use Only:</i>		
Date Received: _____		
Circle Whether Form Complete/Including Signatures:	YES	NO
Circle Whether Approved:	YES	NO